

AUBURN CEMETERY DISTRICT
1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938

MARCH 12, 2024 BOARD MEETING MINUTES

Tuesday, March 12, 2024, at 9:00 A.M.
District Office - New Auburn Cemetery - 1040 Collins Drive - Auburn, CA 95603

I. CALL TO ORDER 9:05 am

1. Pledge of Allegiance

II. ROLL CALL OF THE BOARD

Present were Trustees Earl Wilson, Michael Otten, Terry Cooney, Marilyn Schneider, and Melinda Herzog-Landrith. Also present was Attorney Robert Hunt.

III. PUBLIC COMMENT ON ANY AGENDA ITEM

The Chair called for Public Comment. No Public Present to Address the Board.

IV. CONSENT CALENDAR

1. Approval of Jan Henderson Block 7 – 213 – 5 Grave Buy-Back.
2. Approval of February 13 Regular Board Meeting Minutes.
3. Approval of January 15 – February 14 Check Register.

MOTION: Otten / Herzog-Landrith to approve Consent Calendar as presented: UNANIMOUSLY PASSED

V. FINANCIAL ITEMS

1. Current Financial Report

No action to be taken - informational only.
Report Presented. No Action Taken

VI. DISTRICT MANAGER'S MONTHLY REPORT:

- i. Disposal of greenery from removed trees to be chipped/contact with Auburn Fire Dept. for burn disposal.
- ii. Acquiring a Waiver of Liability for future use of lumber from removed trees for third parties to pick up.

Report Presented. No Action Taken.

VII. TRUSTEES' QUESTIONS & COMMENTS: None to Be Reported.

VIII. GOVERNANCE

1. CAPC Conference – *Information:* 66th Annual Conference March 14-16, 2024 – San Diego:
Information Presented. No Action Taken.

IX. POLICY REVIEW: No Action Taken.

X. UNFINISHED BUSINESS

1. Crown Castle Lease Negotiation- *Information/action:*

MOTION: Cooney / Otten to retain Attorney Robert Hunt for lease negotiations: UNANIMOUSLY PASSED.

2. Discussion and possible action pertaining to the sale of surplus property:

Attorney Robert Hunt reported to the Board. No action taken.

XI. NEW BUSINESS

1. David Farnsworth, CPA - Review/approve audit:

MOTION: Wilson / Cooney to approve audit as presented: UNANIMOUSLY PASSED

2. Asco Pacific Streamliner Casket Carriage - Review/Approve:

MOTION: Otten /Herzog-Landrith to approve purchase of Asco Pacific Streamliner Casket Carrier: UNANIMOUSLY PASSED

3. Continuing/Discontinuing use of Deeds-Interment Rights Discussion/Approve: No Action Taken.

4. Safe Deposit Box Authorize Signature Discussion/Action:

MOTION: Cooney / Schneider to authorize signatures of Trustees Cooney and Herzog-Landrith, and district manager Sweeney on safe deposit box: UNANIMOUSLY PASSED

XII. ADJOURNMENT: 11:05 AM

These Minutes have been certified and posted in accordance with the Brown Act.



Katelan Sweeney

Clerk of the Board and District Manager