

# AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604  
(530) 885-5922 • FAX (530) 885-5938

## REGULAR BOARD MEETING AGENDA

DATE: April 13<sup>th</sup>, 2021

TIME: 9:00 A.M.

PLACE: ZOOM VIDEO CONFERENCE:

<https://us02web.zoom.us/j/87472273900?pwd=RWISZ2wyck9JOFpVcWhuZlNXdTlZzZ09>

OR TELECONFERENCE – BY DIALING 1-(669) 900-9128

ENTER MEETING CODE 874 7227 3900# PARTICIPANT ID # PASSWORD 350851# WHEN PROMPTED.

TELECONFERENCE HOST SITE- NEW AUBURN CEMETERY – 1040 Collins Drive, Auburn, CA.

In an effort to protect public health and prevent the spread of COVID-19 (Coronavirus), the Auburn Public Cemetery District encourages the public to call into the district board meeting. The meeting may be heard by calling 1-669-900-9128 and entering meeting code 874 7227 3900# -participant code # -password 350851# when prompted. (Note: Phone Carriers may apply standard charges). Members of the public who wish to comment on matters before the district, in lieu of doing so in person, may either submit comments by emailing [aubcemetery@gmail.com](mailto:aubcemetery@gmail.com) on or before the first Tuesday of the month for regular board meetings, which will become part of the board meeting record or may speak at the designated time on the telephone call. \*If zoom is undergoing technical difficulties, the alternative method for hosting this Board Meeting via telecommunications will be by dialing 1-888-585-9008 and entering Conference # 673 518 313.

### I. ROLL CALL

II. PUBLIC COMMENT – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.

### III. CONSENT CALENDAR

1. Approval of March 9<sup>th</sup>, 2021 Regular Board Meeting Minutes
2. February 15<sup>th</sup>, 2021 – March 14<sup>th</sup>, 2021 Check Register

Page...2

Pages..3-4

### IV. FINANCIAL ITEMS

1. Current Financial Report  
No action to be taken information only.

Pages..5-8

### V. MANAGER'S REPORT

Pages..9-20

### VI. TRUSTEES' QUESTIONS & COMMENTS

### VII. GOVERNANCE

1. Upcoming Virtual Trainings-
  - [Safe Driving Practices, April 15<sup>th</sup> @10AM](#)
  - [Heat Illness Prevention, May 6<sup>th</sup> @10AM](#)
  - [Preparing for Recruiting and Hiring Remote and Physical Worksites, May 13<sup>th</sup> @ 10AM](#)
  - [Claims Trends for Public Entities, May 27<sup>th</sup> @10AM](#)

### VIII. UNFINISHED BUSINESS

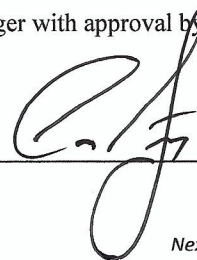
None

### IX. NEW BUSINESS

1. **2020 Audit Report & 2021 Proposal – Information/Action** *Separate Attachment*  
Auditor David Farnsworth presenting to the board the final 2020 audit report for consideration of approval, well as a 2021 proposal of services.
2. **2021/2022 Budget Focus – Review/Discuss** *Pages..21-22*  
Manager Forrey to share budget focus for fiscal year 21/22.
3. **Emergency Tree Removal – Information/Action** *Pages..23-24*  
Emergency tree work was performed at the discretion of the District Manager with approval by the Board President per the District's Purchasing & Contracting Policy.

### X. ADJOURNMENT

*This Agenda has been certified and posted in accordance with the Brown Act:*  
*Clerk of the Board.*



Next Regular Board Meeting May 11th, 2021