

AUBURN PUBLIC CEMETERY DISTRICT
1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938

MINUTES OF THE REGULAR BOARD MEETING

March 14th, 2023

I. ROLL CALL

Board Members Present: Terry Cooney, Michael Otten, Earl Wilson, and Melinda Herzog-Landrith.
The meeting was held at the New Auburn Cemetery – 1040 Collins Drive, Auburn, CA. and commenced at 9:00 a.m.

II. PUBLIC COMMENT – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda. **No public comment.**

III. CONSENT CALENDAR

1. Approval of February 14th, 2023, Regular Board Meeting Minutes.
2. January 15th, 2022 – February 14th, 2023, Check Register.

MOTION to approve the Consent Calendar.

Herzog-Landrith/Otten, motion approved.

IV. FINANCIAL ITEMS

1. Current Financial Report
No action to be taken information only.

V. MANAGER'S REPORT

VI. TRUSTEES' QUESTIONS & COMMENTS

Trustee Cooney mentioned updating Manager Weichmann's name to the Safety Deposit Box and adding this to New Business for next Board Meeting. Trustee Otten brought in an article about the Daylight Savings time change. Trustee Herzog-Landrith mentioned a complaint about ground squirrels in the Old Auburn Cemetery. Trustee Wilson mentioned to continue progress on the addition of a gathering place/gazebo on the cemetery grounds.

VII. GOVERNANCE

Manager Weichmann reminded everyone about the upcoming CAPC 65th Annual Conference-March 23rd-March 25th. Held at the Embassy Suites at Monterey Bay.

VIII. UNFINISHED BUSINESS

1. Election of Board President and Board Vice-President- *Information/Action*
Discussion and determination of officers.
Tabled until next Board Meeting

IX. NEW BUSINESS

1. **ABT Plumbing, Heating, and Air** – *Information/Action*
Installation of lights in the Lower Bay of the Maintenance Shop
Manager Weichmann presented several packages to the Board and was told to make the decision on his own.
2. **Liability Policy Update** – *Information/Action*
Review update to District Liability Policy
Liability Policy was reviewed and unanimously approved.
MOTION to approve the Liability Policy
Cooney/Otten, motion approved

3. Collins Drive Subdivision – Information/Action

Update on proposed subdivision/Main Water Pipe Relocation

Tabled until next meeting

4. Etiquette Policy Update – Information/Action

Review Cemetery Etiquette Policy regarding picnics

Tabled until next meeting

5. Chamber of Commerce Ribbon Cutting – Information/Action

Discuss Ribbon Cutting Ceremony Proposal

Manager Weichmann explained the details regarding Ribbon Cutting Ceremony in the New Auburn Cemetery. Board of Trustees have no problem with this.

X. ADJOURNMENT -

The meeting was adjourned at 10:54 am

Respectfully submitted,

David Weichmann
Clerk of the Board

A handwritten signature in black ink that reads "David Weichmann". The signature is written in a cursive style with a large initial "D" and "W".