

# AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604  
(530) 885-5922 • FAX (530) 885-5938

## REGULAR BOARD MEETING AGENDA

DATE: May 11<sup>th</sup>, 2021

TIME: 9:00 A.M.

PLACE: NEW AUBURN CEMETERY - 1040 COLLINS DRIVE -AUBURN, CA. 95603

\*Outdoor Social Distancing Meeting.

The Auburn Public Cemetery District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Clerk of the Board. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk five business days prior to scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

### I. ROLL CALL

II. **PUBLIC COMMENT** – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.

### III. CONSENT CALENDAR

1. Approval of April 13<sup>th</sup>, 2021 Regular Board Meeting Minutes
2. March 15<sup>th</sup>, 2021 – April 14<sup>th</sup>, 2021 Check Register

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### IV. FINANCIAL ITEMS

1. Current Financial Report  
No action to be taken information only.

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### V. MANAGER'S REPORT

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### VI. TRUSTEES' QUESTIONS & COMMENTS

### VII. GOVERNANCE

1. Upcoming Virtual Trainings-
  - [Claims Trends for Public Entities, May 27<sup>th</sup> @10AM](#)
2. CSDA General Manager Leadership Summit – June 28<sup>th</sup> – 29<sup>th</sup> Tahoe.
3. PCA Seminar – June 16<sup>th</sup> @ Visalia Cemetery District

### VIII. UNFINISHED BUSINESS

1. **2021/2022 Budget Focus** – *Review/Discuss*  
Manager Forrey to share budget focus for fiscal year 21/22.

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### IX. NEW BUSINESS

1. **Purchasing and Contracting Policy** – *Information/Action*  
Discussion on possibly revising the district's policy.
2. **Memorial Day** – *Information/Action*  
Discussion on annual Memorial Day Ceremony and COVID-19 Restrictions.
3. **Oath of Office** – *Information/Action*  
Placer County is in need of updated Oaths of Office from all Trustees.

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*Pages..25-32*

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### X. CLOSED SESSION

1. **Public Employee Performance Evaluation** –  
Title: District Manager – pursuant to Sec. 54957 of the Government Code.

### XI. ADJOURNMENT

*This Agenda has been certified and posted in accordance with the Brown Act:*



Clerk of the Board.

Next Regular Board Meeting June 8th, 2021