**AUBURN PUBLIC CEMETERY DISTRICT**

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604

(530) 885-5922 • FAX (530) 885-5938

**REGULAR BOARD MEETING AGENDA**

DATE: December 8th, 2020

TIME: 9:00 A.M.

PLACE: ZOOM VIDEO CONFERENCE:

<https://us02web.zoom.us/j/89421377008?pwd=azZYTTFIL2pNenRvbUFiWVJnN0tvUT09>

OR TELECONFERENCE – BY DIALING **1-(669) 900-9128**

ENTER MEETING CODE **894 2137 7008#** PARTICIPANT ID **#** PASSWORD **375051#** WHEN PROMPTED.

TELECONFERENCE HOST SITE- NEW AUBURN CEMETERY – 1040 Collins Drive, Auburn, CA.

In an effort to protect public health and prevent the spread of COVID-19 (Coronavirus), the Auburn Public Cemetery District encourages the public to call into the district board meeting. The meeting may be heard by calling **1-669-900-9128** and entering meeting code **894 2137 7008#** -participant code **#** -password **375051#** when prompted. (Note: Phone Carriers may apply standard charges). Members of the public who wish to comment on matters before the district, in lieu of doing so in person, may either submit comments by emailing [aubcemetery@gmail.com](mailto:aubcemetery@gmail.com) on or before the first Tuesday of the month for regular board meetings, which will become part of the board meeting record or may speak at the designated time on the telephone call. \*If zoom is undergoing technical difficulties, the alternative method for hosting this Board Meeting via telecommunications will be by dialing 1-888-585-9008 and entering Conference # 673 518 313.

1. **ROLL CALL**
2. **PUBLIC COMMENT** – Any person may address (5 minutes maximum) the Board of Trustees on any matter.  However, the Board cannot discuss, or take any action on any item that is not on the agenda.
3. **CONSENT CALENDAR**

1. Approval of November 10th, 2020 Regular Board Meeting Minutes *Page…2*
2. October 15th – November 14th, 2020 Check Register *Page…3*
3. Annual Investment Policy Review *Page…4*
4. **FINANCIAL ITEMS**

1. Current Financial Report *Pages..5-9*

No action to be taken information only

1. **MANAGER’S REPORT** *Pages..9-13*

**VI. TRUSTEES’ QUESTIONS & COMMENTS**

1. **GOVERNANCE**
2. GSRMA Upcoming Trainings-

* [AB1234 Ethics, Jan 21st @10AM](https://us02web.zoom.us/webinar/register/WN_T6c41tyWSsuEJxXQeCZYYg)
* [Legislative Updates for 2021. Jan 21st @1:30PM](https://us02web.zoom.us/webinar/register/WN_DD03WcFfSquJ7G3i9tIPUA)
* [Unlawful Harassment Prevention for Supervisors, Managers, and Trustees. Feb. 9th @10AM](https://us02web.zoom.us/webinar/register/WN_zz_Pd7biTlu6oD-aklV4ag)
* [Developing a Culture of Safety in the Workplace. Feb. 18th @10AM](https://us02web.zoom.us/webinar/register/WN_KITdvDTMRUuYK7gFCULrNQ)
* [Inspecting the Workplace, Mar 18 @10AM](https://us02web.zoom.us/webinar/register/WN_O4eaXjzeT5KlOmTZQrgYvg)

1. **UNFINISHED BUSINESS**

-None

1. **NEW BUSINESS**
2. **District Bylaws** – *Information/Action Pages..14-22*

Review notes from legal pertaining to the Districts Bylaws.

1. **Purchasing and Contracts Policy** - *Information/Action*

Review of the current District Purchasing and Contracts Policy. *Pages..23-26*

1. **Election of Board President & Board Vice-President** – *Information/Action*

Discussion and determination of officers.

**X. ADJOURNMENT**

***This Agenda has been certified and posted in accordance with the Brown Act: \_\_\_\_Craig Forrey\_\_\_\_\_\_\_Clerk of the Board***