

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

RESCHEDULED REGULAR BOARD MEETING MINUTES

From Monday, April 13, 2026, at 9:30 A.M.

District Office - New Auburn Cemetery - 1040 Collins Drive -Auburn, Ca. 95603

- A. Call To Order: 9:30 AM**
- B. Roll Call of The Board: Present were Trustees Terry Cooney, Earl Wilson, Melinda Herzog-Landrith, and Lori Tompkins. Not present was Trustee Michael Otten. Also present was District Bookkeeper, Sharon Rodgers.**
- C. Public Comment on Any Agenda Item – No public was present to address the Board.**
- D. Consent Calendar:**
 - 1. Approve Minutes for the March 18, 2026, Regular Meeting.
 - 2. Approve Check Registry for March 1 - 31, 2026.

MOTION: Wilson/Herzog-Landrith to approve consent calendar as presented: Unanimously Passed.

- E. Informational Items:**
 - 1. District Manager’s Monthly Report:
 - i. General Updates.
 - ii. Information and Notices.
 - 2. Financial Report.

Manager’s Report given, which detailed interments and interment right purchases for the month of March; Change of vendor for concrete lawn vaults to reflect savings to the District; Coordination for the upcoming Memorial Day Ceremony has begun; Participation by Cooney, Wilson and Sweeney at the CAPC March Conference notes; We are optimistic of the finalization of the 23/24 and 24/25 financial audit to be in May and will address the 26/27 Budget Proposal at the May Regular Meeting; Update regarding unclaimed property held at the State Controller’s office.

Financial Report given, request for clarification on Retirement funds to be addressed at the May Regular Meeting.

- F. Board Discussion and Possible Action Items:**
 - 1. Review 2025/2026 Budget Modification with District Bookkeeper in preparation for the 2026/2027 Financial Budget: **The Trustees reviewed and discussed the presented proposals for modification. MOTION: Wilson/Tompkins to adopt the 25/26 Budget Modification as presented: Unanimously Passed.**
 - 2. Review contract bids from AlSCO, Unifirst, and Vestis Uniform Suppliers for District Employee uniform contracts due to the upcoming expiration of the current contract with Cintas:
MOTION: Tompkins/Herzog-Landrith for the District to contract with Unifirst Uniform Services: Unanimously Passed.

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

3. Follow-Up discussion and possible action regarding the ongoing absence of an Auburn Public Cemetery District Trustee: **The Board President sent a certified letter on March 30, 2026, to give an opportunity to the absent Trustee to contest their seat being vacant with no response. After motion was made, the District Manager was instructed to notify the Board of Supervisors.**

MOTION: Herzog-Landrith/Wilson that Seat #2 on the Board of Trustees for the Auburn Public Cemetery District is confirmed as vacant: Unanimously Passed.

4. Discussion of the District's need for a new golfcart/vehicle for District Office use: **After reviewing several cost variances and options of vehicles for District Office cemetery use, the Board agreed to make a motion.**

MOTION: Herzog-Landrith/Tompkins to purchase the Toro Vista Golf Cart: Unanimously Passed.

- G. Board Comments, Concerns, and Informational Matters:** Cooney notified the Board that he had met with Bridget Powers and Preston Marx to discuss the position of the Colfax Cemetery District and a proposal to consolidate Districts – as this is the authority of LAFCO, Cooney will advise the Board of any further information.

- H. Adjournment: 12:10 PM**

These minutes have been certified and posted in accordance with the Brown Act.

Katelan Sweeney

Katelan Sweeney

Clerk of the Board and District Manager