

# AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604  
(530) 885-5922 • FAX (530) 885-5938

## REGULAR BOARD MEETING AGENDA

DATE: January 12<sup>th</sup>, 2021

TIME: 9:00 A.M.

PLACE: ZOOM VIDEO CONFERENCE:

<https://us02web.zoom.us/j/87894424015?pwd=UGV3a0V5WUF2RzEvUVh6NjJiRnRjZz09>

OR TELECONFERENCE – BY DIALING 1-(669) 900-9128

ENTER MEETING CODE **878 9442 4015#** PARTICIPANT ID # PASSWORD **311618#** WHEN PROMPTED.

TELECONFERENCE HOST SITE- NEW AUBURN CEMETERY – 1040 Collins Drive, Auburn, CA.

In an effort to protect public health and prevent the spread of COVID-19 (Coronavirus), the Auburn Public Cemetery District encourages the public to call into the district board meeting. The meeting may be heard by calling **1-669-900-9128** and entering meeting code **878 9442 4015#** -participant code # -password **311618#** when prompted. (Note: Phone Carriers may apply standard charges). Members of the public who wish to comment on matters before the district, in lieu of doing so in person, may either submit comments by emailing [aubcemetery@gmail.com](mailto:aubcemetery@gmail.com) on or before the first Tuesday of the month for regular board meetings, which will become part of the board meeting record or may speak at the designated time on the telephone call. \*If zoom is undergoing technical difficulties, the alternative method for hosting this Board Meeting via telecommunications will be by dialing 1-888-585-9008 and entering Conference # 673 518 313.

### I. ROLL CALL

II. **PUBLIC COMMENT** – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.

### III. CONSENT CALENDAR

1. Approval of December 8<sup>th</sup>, 2020 Regular Board Meeting Minutes *Page...2*
2. November 15<sup>th</sup> – December 14<sup>th</sup>, 2020 Check Register *Page...3*

### IV. FINANCIAL ITEMS

1. Current Financial Report *Pages..4-7*  
No action to be taken information only

### V. MANAGER'S REPORT *Page...8*

### VI. TRUSTEES' QUESTIONS & COMMENTS

### VII. GOVERNANCE

1. GSRMA Upcoming Trainings-
  - [AB1234 Ethics, Jan 21<sup>st</sup> @10AM](#)
  - [Legislative Updates for 2021. Jan 21<sup>st</sup> @1:30PM](#)
  - [Unlawful Harassment Prevention for Supervisors, Managers, and Trustees. Feb. 9<sup>th</sup> @10AM](#)
  - [Developing a Culture of Safety in the Workplace. Feb. 18<sup>th</sup> @10AM](#)
  - [Inspecting the Workplace, Mar 18 @10AM](#)

### VIII. UNFINISHED BUSINESS

1. **District Bylaws – Information/Action** *Pages..9-16*  
Consider approval of revised bylaws.

### IX. NEW BUSINESS

1. **Covid-19 Prevention Plan “CPP” – Information/Action** *Pages..17-29*  
Discuss newly required Covid-19 Protocol.
2. **Employee Evaluation Review Procedure – Review/Discuss** *Page...30*  
Discussion on new procedure.

### X. ADJOURNMENT

*This Agenda has been certified and posted in accordance with the Brown Act:       Craig Forrey       Clerk of the Board*