

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

REGULAR BOARD MEETING MINUTES

Wednesday May 20, 2026, at 9:30 A.M.

District Office - New Auburn Cemetery - 1040 Collins Drive -Auburn, Ca. 95603

A. Call To Order: 9:32 AM

**B. Roll Call of The Board: Present were Trustees Terry Cooney, Earl Wilson, Melinda Herzog-Landrith and Lori Tompkins.
Also present was District Bookkeeper, Sharon Rodgers.**

C. Public Comment on Any Agenda Item – The Chair called for Public Comment, no public was present to address the Board.

D. Consent Calendar:

1. Approve Minutes for the April 13th, 2026, Rescheduled Regular Meeting.
2. Approve Check Registry for April 1 - 30, 2026.

**MOTION: Herzog-Landrith/Wilson to approve Consent Calendar as presented:
Unanimously Passed.**

E. Informational Items:

1. District Manager's Monthly Report:
 - i. General Updates.
 - ii. Information and Notices.
2. Financial Report.

Manager's Report given, which detailed interments and interment right purchases for the month of April; Details of the Memorial Day Ceremony; A new location coordinator for the Auburn Wreaths Across America; An upcoming PCA Conference in Grass Valley at the end of July; Updates to the District's QuickBooks for 26/27 financial year and conversion to QB Online; Update regarding the finalization of the 23/24 and 24/25 financial audit to be in May, possibly to be presented at the June 17 Regular Meeting.

Financial Report given, no questions or comments.

F. Board Discussion and Possible Action Items:

1. Review 2025/2026 Budget Modifications and the 2026/2027 Proposed Financial Budget.
Discussion/Action: The Board reviewed several variations of the 25/26 Budget Modification and the new proposed 25/27 Financial Budget; the Board will further review changes to the proposed Budget at the June Regular Meeting.

MOTION: Wilson/Tompkins to approve the final May 20th version of the 2025/2026 Budget Modification: Unanimously Passed.

2. Review of a proposed Disinterment Policy: **Discussion/Action: The District Manager will make revisions to the policy and present it to the Board at a later date.**

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3. Discussion of amending the current fee schedule for Blocks 4, 5, and 11 of the New Auburn Cemetery: **Discussion/Action: The District Manager will revise the current fee schedule and will present it to the Board at a later date.**

G. Board Comments, Concerns, and Informational Matters: None to report.

H. Adjournment: 12:15 PM

The next scheduled Board of Trustees meeting will take place Wednesday, June 17, 2026, at 9:30 am.

These minutes have been certified and posted in accordance with the Brown Act.



Katelan Sweeney
Clerk of the Board and District Manager