

AUBURN PUBLIC CEMETERY DISTRICT
1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938

REGULAR BOARD MEETING AGENDA

DATE: May 9th, 2023

TIME: 9:00 A.M.

PLACE: NEW AUBURN CEMETERY - 1040 COLLINS DRIVE -AUBURN, CA. 95603

The Auburn Public Cemetery District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Clerk of the Board. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk five business days prior to scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

- I. ROLL CALL – Pledge of Allegiance**
- II. PUBLIC COMMENT –** Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.
- III. CONSENT CALENDAR**
 - 1. Approval of April 14th, 2023, Regular Board Meeting Minutes *Page... 2-3*
 - 2. March 15th, 2023 – April 14th, 2023, Check Register *Page... 4*
- IV. FINANCIAL ITEMS**
 - 1. Current Financial Report *Page... 5*
No action to be taken information only.
- V. MANAGER’S REPORT** *Pages... 6-10*
- VI. TRUSTEES’ QUESTIONS & COMMENTS**
- VII. GOVERNANCE**
 - 1. **CSDA Emerging Leaders Conference**
June 24th– 27th Resort at Squaw Creek Lake Tahoe
- VIII. POLICY REVIEW**
 - 1. Surplus Policy – *Information/Action* *Page... 11*
- IX. UNFINISHED BUSINESS**
 - 1. **Pump House Overhaul – Anderson’s Sierra Pipe – Information/Action**
Discussion of Cost and Budget Preparation
 - 2. **Collins Drive Subdivision – Information/Action**
Update on proposed subdivision/Main Water Pipe Relocation
 - 3. **District Safety Deposit Box – Information/Action**
Discussion of District Safety Deposit Box
- X. NEW BUSINESS**
 - 1. **Etiquette Policy Update – Information/Action** *Page... 12*
Discussion of the Cemetery Etiquette Policy regarding alcohol
 - 2. **Amendment to District Budget – Transfer \$15,500 from SC5190 Capital Assets-Building and Improvements to SC5270 Capital Assets-Equipment – Information/Action** *Page... 13-15*
Discussion of transferring funds from Capital Assets-Building and Improvements to Capital Assets-Equipment
 - 3. **Partnership with the Auburn Senior Center – Information/Action** *Page... 16-17*
Discussion of partnering with the Auburn Senior Center to supply information for pre-need burials

This Agenda has been certified and posted in accordance with the Brown Act

Clerk Of The Board:



Next Board Meeting: June 13, 2023