**FEBRUARY 2024 BOARD MEETING MINUTES**

DATE: February 13, 2024

TIME: 9:00 A.M.

PLACE: NEW AUBURN CEMETERY - 1040 COLLINS DRIVE -AUBURN, CA. 95603

1. **ROLL CALL –** Pledge of Allegiance

Board Members present: Terry Cooney, Michael Otten, Earl Wilson, Melinda Herzog-Landrith, Marilyn Schneider: ALL PRESENT

1. **PUBLIC COMMENT** – Any person may address (5 minutes maximum) the Board of Trustees on any matter.  However, the Board cannot discuss, or take any action on any item that is not on the agenda. : NO PUBLIC COMMENTS
2. **CONSENT CALENDAR**

1. Approval of January 19th, 23rd and 26th, 2024 Special Board Meetings Minutes January 9, 2024, Regular Board Meeting Minutes.
2. December 15, 2023 - January 14, 2024, Check Register Approve Otten / Herzog-Landrith
3. **FINANCIAL ITEMS**

**1. Current Financial Report**

 No action to be taken information only.

1. **MANAGER’S REPORT:**

**Hired new Bookkeeper**

**Tree Down in the Old Cemetery**

1. **TRUSTEES’ QUESTIONS & COMMENTS:**
2. **GOVERNANCE**
3. **CAPC Conference -** *Information*

66th Annual Conference March 14-16, 2024 – San Diego

**VIII. POLICY REVIEW**

1. **UNFINISHED BUSINESS**
2. **Request From Station engineers, local 39 -** *Information /action* Discussion of staff hours: Approved Hours for Maintenance:

 7:00 am-3:30pm Terry Cooney/Marilyn Schneider

1. C**rown Castle Lease Negotiation:**  *Information/action*
2. **Consideration/appointment:** HiredKatelan Sweeney *approved Otten/Cooney*

1. **NEW BUSINESS**
2. **Audit Review 9:15**

**Moved To Closed Session 9:35 AM**

**Reconvened To Open Meeting 10:25 AM**

**Nothing to Report/No Action Taken**

1. **Surplus Land Sale-Information/Action**

**Request to Retain Attorney Bob Hunt to make RFP and help with the land sell. Cooney/Schneider approved**

1. **Ad Hoc Committee Information/Action approved ad hoc committee is Cooney/Schnieder for six months: approved by Otten/Herzog-Landrith**
2. **CemSites upgrade to Quick books : No action taken.**

**XI ADJOURMENT:**

**11:07 AM**

***This Agenda has been certified and posted in accordance with the Brown Act***

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