**AUBURN PUBLIC CEMETERY DISTRICT**

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604

(530) 885-5922 • FAX (530) 885-5938

**REGULAR BOARD MEETING AGENDA**

DATE: November 9th, 2021

TIME: 9:00 A.M.

PLACE: NEW AUBURN CEMETERY - 1040 COLLINS DRIVE -AUBURN, CA. 95603

The Auburn Public Cemetery District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Clerk of the Board. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk five business days prior to scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

1. **ROLL CALL –** Pledge of Allegiance
2. **PUBLIC COMMENT** – Any person may address (5 minutes maximum) the Board of Trustees on any matter.  However, the Board cannot discuss, or take any action on any item that is not on the agenda.
3. **CONSENT CALENDAR**

1. Approval of October 12th, 2021, Regular Board Meeting Minutes *Page…2*
2. September 15th, 2021 – October 14th, 2021, Check Register *Pages..3-4*
3. **FINANCIAL ITEMS**

1. Current Financial Report *Pages..5-8* No action to be taken information only.

1. **MANAGER’S REPORT** *Pages..9-10*

**VI. TRUSTEES’ QUESTIONS & COMMENTS**

1. **GOVERNANCE**

1. **UNFINISHED BUSINESS**

**None**

1. **NEW BUSINESS**
2. **Wreaths Across America** *– Review/Discuss*

*Guest Speaker Marilyn Schneider will be discussing the upcoming WAA ceremony.*

1. **Pearl Harbor Ceremony** *– Review/Discuss*

*Guest Speaker Don Goard will be discussing the upcoming Pearl Harbor ceremony.*

1. **Public Complaint** – *Information/Action Pages..11-20*

 Review and discuss any action necessary regarding public complaint.

1. **Digital Software** – Information/Action *Page…21*

Consider approval of District Manager contracting for digitizing district records. Cloud Software.

1. **ADJOURNMENT**

***This Agenda has been certified and posted in accordance with the Brown Act:***

 ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk of the Board.***

***Next Board Meeting:*** *December 14th, 2021*