

AUBURN CEMETERY DISTRICT
1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938

BOARD MEETING AGENDA

DATE: October 25, 2023

TIME: 9:00 A.M.

PLACE: NEW AUBURN CEMETERY - 1040 COLLINS DRIVE -AUBURN, CA. 95603

The Auburn Public Cemetery District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Clerk of the Board. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk five business days prior to scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits. Details and supporting materials concerning agenda items are available for public reference during normal business hours at the District office.

- I. **ROLL CALL** – Pledge of Allegiance
- II. **PUBLIC COMMENT** – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.
- III. **NEW BUSINESS**
 - I. **Review Secretary/Bookkeeper and District Manager Position – Information/Action**
Discussion of current job description and actual duties performed.

This Agenda has been certified and posted in accordance with the Brown Act
Kelly Ehrman Acting Clerk Of The Board:



Next Regular Board Meeting: November, 2023